



Saint Aidan's

Church of England High School

Head: Mr. A.N. Smith

APPLICATION FOR A CONTRIBUTION TOWARDS COST OF TRANSPORT BETWEEN HOME AND SCHOOL

Introduction

At Saint Aidan's we recognise that the financial burden of transport costs to and from school is significant. We have therefore introduced a scheme that hopes to help meet some of this cost for families who are in particular financial hardship.

It should be noted that Saint Aidan's scheme is separate from the help already available from Lancashire County Council. Therefore before setting out the criteria under which we may be able to help, it is worth re-stating how students can currently be helped by them. Free travel is available for the following students:-

1. Students who live further than 3 miles from Saint Aidan's where Saint Aidan's is the nearest school (distance requirement may be lower if there is no safe walking route);
2. Students from low income families who live 2-6 miles from school where Saint Aidan's is one of the three nearest schools;
3. Students from low income families who live 2-15 miles from school who are admitted to Saint Aidan's under faith criteria, if Saint Aidan's is their nearest Church of England school;
4. Students from low income families where previously Saint Aidan's was their closest school who move house in Year 10 or 11.

Please note that "low income families" are those where parents are in receipt of one of the qualifying benefits for free school meals or the maximum amount of Working Tax Credit.

**Under 1. above Year 11 students living in the ecclesiastical parish of Hambleton qualify for assistance for travel even though Saint Aidan's is not the nearest school. However, it has been deemed by Lancashire County Council that this concession will no longer apply to any new students starting from September 2015 onwards whatever year they are entering.*

In addition subsidised transport is also available for:

5. Students in years 8 to 11 who have been admitted to Saint Aidan's under faith criteria if Saint Aidan's is not their nearest Church of England school. Parents will need to pay up to a maximum of £615 towards this cost for the year commencing September 2018. Unfortunately, new students attending Saint Aidan's on faith grounds from September 2018 cannot benefit from this as Lancashire County Council's policy has changed.

N.B. For more information on help available from Lancashire County Council and how to apply for a seasonal bus pass go to www.lancashire.gov.uk/children-education-families/schools/school-transport/ or telephone 0300 123 6738.

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Eligibility for assistance under Saint Aidan's Travel Assistance Fund

The Transport Assistance Fund is designed to help families who are experiencing particularly difficult financial circumstances. Therefore, when applications for assistance are received the following will be taken into consideration:

1. Total family income
2. Cost of transport before assistance – this will depend on the number of children in the family attending Saint Aidan's, distance from home to school and whether a faith based subsidy is available
3. Any particular reasons for new students wishing to attend Saint Aidan's.

If there are any exceptional reasons you feel should be considered, please also note these in the application.

Payment levels

The full cost of transport will be met only in the most exceptional of circumstances, as the size of the Transport Assistance Fund is limited and governors would wish to help as many families as possible. In most cases the fund will reduce the cost of transport but parents will still need to make a significant contribution.

Closing date for receipt of applications

29 June 2018. However, late applications will be considered if financial circumstances change or if there are other exceptional circumstances.

Payment of awards

Applicants will be informed in July whether or not their application has been successful. Late applications will be considered and normally told within 10 working days of receipt whether the application has been successful or not. Please note that successful applicants will be asked to provide bank account details so that our grant can be paid directly into this. Payment to successful applicants will be made in late September.

Please note that applications need to be made each year for assistance. Saint Aidan's reserves the right to end the scheme at any time. After completion of a year in which help was given, the student's attendance will be reviewed. If this is less than 90% (unless there are exceptional circumstances) the award will not be renewed.

Advice note: Students using bus routes operated by Blackpool Transport may find that weekly child tickets are at a much reduced rate compared to those available from Lancashire County Council.

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| Saint Aidan's Travel Assistance Fund Application Form |
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|----------------|
| 2018/19 |
|----------------|

A1. Student Details

| | |
|--|--|
| Surname/ Family Name | |
| First Name | |
| Sex (M/F) | |
| Date of Birth | |
| School Year (7 – 11) in 2018-19 | |

A2. Address Details

| | |
|---------------------|--|
| Home Address | |
| | |
| | |
| | |
| | |
| Post Code | |

A3. Bus route used to travel to Saint Aidan's

| | |
|---|--|
| Route Number | |
| Location of home bus stop | |
| Cost of season ticket for 2018-19 if known | |

A4. Applicant's Details

| | |
|--|--|
| Full Name | |
| Address (if different than above) | |
| | |
| | |
| Post Code | |
| Home telephone/ Mobile number | |
| Email Address | |
| | |
| Relationship to student | |

A5. Free School Meals

| | |
|---|---------------------------------|
| Is your child in receipt of free school meals? | Yes / No (Please circle) |
|---|---------------------------------|

If you have answered "Yes" to this question you may omit questions A6-A7

A6. Financial information – Household

Income – details of adult members of the household

| | | | |
|-----------------|--------------------------|-----------------|------------------------|
| Person 1 | Are you employed? | Yes / No | (Please circle) |
| Person 2 | Are you employed? | Yes / No | (Please circle) |

Please write any benefit(s) or tax credit(s) you receive in the box provided below (for example, child benefit, working tax credit, child tax credit):

| | | |
|-----------------|--|--|
| Person 1 | Please list benefits in adjoining box | |
| Person 2 | Please list benefits in adjoining box | |

Please indicate if you have any other source of household income (e.g. salary/ wage, child maintenance, investments or property):

| | | |
|-----------------|--|--|
| Person 1 | Please list other sources of income | |
| Person 2 | Please list other sources of income | |

A7. Evidence Required

To enable us to make the assessment, evidence is required to back up the details of A6 above. Where a salary/wage is received, please send us a photocopy of your latest P60 (financial year 2017/18) or copy of your final payslip for financial year 2017/18 (dated March 2018).

In respect of benefits or tax credit received – please provide a copy of your most recent Entitlement/Award letter (dated within the last 12 months).

In respect of other income please provide evidence of the income received in the last 12 months.

A8. Other evidence

There may be other circumstances that you feel may support your case for an award, if so please write the details on a separate sheet and enclose it with your completed application form.

A9. Declaration

Please read the declaration below before signing:

A9.1

I declare that the statements made on this form are true and to the best of my knowledge and belief are correct in every respect.

A9.2

I am aware that any decision regarding an award is completely down to the discretion of the school and that the school may withdraw the scheme at any time. I am aware that the funding covers only the school year stated and that I must re-apply next year; there is no guarantee that I will receive funding for future years even if my application is successful on this occasion.

Signed:.....

Date:.....

Print Name:.....

Please return your completed application form with evidence as soon as possible to:

**Mr. Barry Lea
Finance Director
Saint Aidan's Church of England High School
Cartgate
Preesall
Poulton-le-Fylde
FY6 0NP**